**NCAC Board Minutes**

September 14, 2017

Attending: Larry Greene, Allison Long, David Simpson, Tacie Jones, Joyce Kessinger, Helen Renquist, Linda Correll, Emily Williams

**Call to order: 7 p.m.**

**Financials**

David presented the financials. The Board approved the financials as they stand.

**Board Business**

The Board approved August minutes by board vote.

There are no updates on red shed. Tacie will follow up with Melissa.

**Committee Updates**

The hornet situation is resolved.

Windows – Ava has volunteered to help, as well as Russell and some others. Larry will schedule dates for the end of September or first of October and notify the board. The magnets are not sticking to the frame, so that issue needs to be resolved.

**Programs**

JAM – we did not get the Community Foundation grant. Next year, NCAC needs to be sure to have a copy of the 990 and postcard. Pemtel offers a grant and there are other funding opportunities through Newport and Pembroke Ruritan Clubs. Larry will lead that effort. Kevin Riley is receptive to serving on the board and Larry has received two other requests from people interested in being involved. Larry also has three possibilities for teachers.

Free Lunch Friday attendance is down. Menus are similar to what we’ve had so it shouldn’t be a problem with the food, but maybe it’s the shift in the season. It was suggested that more advertising might reignite interest in the program.

Larry reported that on Friday morning, he noticed that someone had driven through the chain across the driveway and the side door was open and the kitchen light was on. The car tracks continued by the picnic shelter and Larry noticed a bench was missing. Upon investigation, the bench was found on the auditorium stage, where the stage lights were on and the fan was blaring. In addition, the tables from the stage were moved into the cafeteria on top of the tables used for Free Friday Lunch. Larry also reported that the breakers had been turned off so that the exit lights were off. Tacie will schedule a meeting between the board and Kelly and Taylor from Blue Ridge Center Stage to address these issues and discuss how to move forward.

Emily Williams reported that the Library held extra open hours for the Fair and also hosted a story time with Stella after the games, which drew approximately 8 children. They are still doing their booth at free lunch Fridays when volunteers are available and hope to do this once or twice a month. Future plans include speaking with the Ruritan Club about doing a story time at their trunk or treat event and establishing a monthly story time event at the Community Center or around Newport.

In marketing news, Allison needs to get Larry access to Google calendar.

**Rentals**

The Stonecarver’s Workshop will be held next week.

The Fire Department has requested the cafeteria on November 19 for their Turkey Dinner. They will need the facility for two hours on Saturday and from 9 a.m. – 3 p.m. on Sunday. Last year, the agreement was that the Fire Department would donate a portion of their proceeds back to the Community Center. However, that did not happen. Larry will speak with Martin Keffer to address this agreement before rental confirmation.

The Garden Club will hold a Dried Flower workshop on October 24.

The dance studio has been rented and there is a rental waitlist.

Other Business

Some people have tripped on the ramp coming out the back doors. Larry suggested that to alleviate that problem, the ramp should be made into full-size.

Adjourned 7:47 p.m.