

## NCAC BOARD MINUTES

October 4, 2018

Attending: Larry Greene, David Simpson, Helen Renqvist, Linda Correll, Leslie Langfit, and Carol Grippio

**Call to order:** 7:02 p.m.

### **Board Business**

Larry reported that 49 Senior Food Boxes were received. As of October 4, 16 have been given out. We are only distributing boxes to residents in the eastern part of the county (to the river). More coordination needs to be done, some people living in Newport and Pembroke received boxes at their churches in Pearisburg. Allison will advertise the program. The distribution date will need to be changed.

### **Financial Report**

Larry reported that one of the upstairs rooms will be vacated as of 10/31/18. Larry thinks the room will be rented. Roxanna Link decided she did not want to rent space for storage.

A bill for fire extinguisher inspections was received from Fire Safety Products. Larry will call them to let them know we are down a couple extinguishers due to the vandalism.

### **Facilities**

The kitchen roof and the Cafeteria furnace room roof need to be repaired. Larry will contact roofer for estimate.

Allison will try to prepare grant request for gardening supplies before the cut off date.

The cafeteria has been rented on October 20 and 27 for birthday parties.

The theatre group will move inside once it becomes dark. Their play is scheduled for December 15.

### **Programs**

Cruise In at the Creek for Newport Sports is next weekend.

### **Fundraising**

An Election Day meal was discussed. Allison will coordinate. The menu will be BBQ and beans. Dessert Donations will be requested. The meal will be served from 11 a.m. to 1 p.m.

### **Marketing**

Allison put the new website on the old web site. She will continue to work on the website.

### **Events**

One vendor has sent in an application for the Christmas Market. The cut off date for applications was moved to December 1.

Ray Scott will be Santa.

### **Other Business**

Meeting adjourned at 7:55 p.m.