

NCAC Board Minutes

September 6, 2018

Attending: David Simpson, Larry Greene, Helen Renqvist, Allison Long, Lois Stephens, Leslie Langift, and Carol Grippo

Call to order: 7:02 p.m.

Board Business

Larry was asked to be on a conference call regarding the Commodity Supplemental Food Program. The government is pushing Feeding America Southwest VA program. 2,000 boxes of food will be delivered to the center each month for distribution to seniors 60 and older making less than 130% of the Federal Poverty guidelines, equaling less than \$1,316 per month. They also would like storage room. We will be the distributing location. The boxes will be able to be picked up or delivered. Delivery will be once a month, and at the same time frame each month. Larry accepted the opportunity and asked for 50 boxes. Applications will have to be filled out by those wishing to obtain the boxes. Volunteers will be needed and advertising for this program will be on Channel 2, and in church bulletins.

The Head Start meeting is postponed until they are sure they are getting the money to rent space. Larry wants to be sure what space they intend to use before any agreements are signed.

Roxanne Link wants to rent the LoCo Arts room as a studio for six months.

Larry wants to find space for the ceramic kiln and molds. He's been in touch with people to teach a ceramics class. If someone can be found to teach Carol how to use the slip machine and familiarize her with our kiln, she will teach the ceramics class.

Financial Report

Larry noted that \$300 rent was not included in the Financial Statement from Raines. There are three clients behind in rent; Mayapple is behind in rent for August and it was not included on statement. One renter is two months behind and one is one month behind. Larry questioned whether or not Raines is supposed to let people know they are behind and if they are to charge and collect the late fee.

Two people have called wanting to rent space.

David heard from Network Solutions; they renewed us for another year.

Facilities

Leslie Langift from the theatre group agreed to have the children practice on the outside stage until the temperature becomes too cold. They are currently meeting Tuesdays and Thursdays from 6-8 p.m. for practice. Starting in mid-November they would like to have a practice on Saturdays from 10-12. They will use the library overflow room for practice and rehearsals if it is not being used. They are planning on two plays, the Children's Theatre date is December 15.

Larry reported that the floors were looking better. The windows still need to be replaced in the HVAC room, cafeteria, and three in the boiler room.

Programs

Larry reported that 62 people attended last week and 72 people the week before.

There was no news on JAM.

Library

The Book Collector's software was updated. Lois stated some books had been donated and will be saved until it's decided what to do with them.

Marketing

All emails to be sent to the newportpr@gmail address. LoCo Arts is to be removed from the web site.

Fundraising

During our "A Newport Village Christmas" event, our artists will be having Open Houses. The Youth Choir will be singing two songs and the Giles Community Chorus will be performing.

Allison has put the Vendor Application on our web page and will be making posters and flyers to advertise.

Other Business

Meeting adjourned at 8:05 p.m.