

**A Newport Village Christmas Market
Newport Community Center
434 Blue Grass Trail, Newport, VA 24128**

Artisans and makers are invited to sell their handcrafted, homemade, or homegrown goods at the Newport Village Christmas Market! Please note that space is limited and consideration will be taken to ensure a varied selection of items is represented.

Sorry, no "resell" vendors will be considered at this time.

Date: Saturday, December 9, 2023

Time: 11 a.m. - 4 p.m.

Set-up: 10 – 11 a.m.

Contact: newportpr@gmail.com

Registration/Payment: \$30 / 8' space (*checks made payable to NCAC*)
\$25 (returning vendor)

Please send your completed application and payment to:

NEWPORT CHRISTMAS MARKET
P.O. BOX 92
NEWPORT, VA 24128

DEADLINE FOR REGISTRATION: November 10, 2023 (first come, first served)

Company: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Web Site: _____

Type of Merchandise: _____

If you do not have a website, please mail photos, samples, or anything that might be helpful to our vendor selection judges. Items and photos will not be returned.

_____ Registration @ \$30.00 for an 8' space

_____ Electrical outlet use needed (locations limited)

_____ Payment: _____ check _____ money order _____ cash

RULES: Booth assignments are made on first paid registrant. Every effort will be made to accommodate each crafter. All tables will require tablecloths to the floor to hide any extra merchandise you may have. No crafter will be allowed to sell or sublet their space. A waiting list will be kept and every effort to fill that space shall be the sole responsibility of the organizer. Each category will maintain a certain % to avoid over saturation. Registrant's acceptance letters will be emailed to the registrant as they are accepted. Emails will be sent no later than November 20.

I understand & agree with the following: I am applying to participate as a crafter in the Newport Village Christmas Market. I understand that I may not be accepted to participate in this show. Acceptance into the show is at the discretion of the Newport Community Center. If not accepted, my registration fee will be refunded. Confirmation or rejection will be sent after the Newport Village Christmas Market Committee has reviewed the application. If accepted, I will follow all rules and regulations of the venue and the Newport Community Center. If I do not adhere to all regulations or if I misrepresent myself, or my work, I will be asked to leave the show. All spaces must be set up by 11 a.m., when the doors open, and must remain set up for the duration of the event. The Newport Community Center will not accept responsibility for lost, stolen, or damaged items. The Newport Community Center will also not be held responsible for any financial commitments and/or obligation undertaken by an individual, business or organization. Refunds will be at the discretion of the Newport Community Center after November 15, 2023. If the show is cancelled due to inclement weather or health emergency, the entry fee will be refunded. There is no alternate date for the show but every effort will be made to have the show go on as scheduled.

Signed: _____

Date: _____